

St Andrews PAC Meeting Minutes

April 17, 2023

Attendance: Sherry K, Samantha B, Corrie H, Crystal N, Lisa A, Jessica R, Brittany H, Paula J, Bailee K, Dana S, Lindsay Marsh (Vice Principal), Paula Sowany (Principal_

1. **Call to Order @ 7:05pm**
2. **Approval of March 2023 Meeting Minutes** – Approved by Bailee, seconded by Corrie
3. **Call for any new business** – none
4. **Principal's Report**
 - a. Spirit week, March 20-24, included dress up days, a student featured celebration assembly, and a bowling outing for all our students. Even-day K students went bowling on April 14.
 - b. Spring break March 27-31.
 - c. April school assembly was held to introduce “Wellness Month”, reviewed school expectations, acknowledged April student birthdays, handed out Draco recognitions.
 - d. Lockport School open house/orientation was on Tuesday, April 4 (7-8pm).
 - e. LSSD schools closed due to weather and road conditions, April 5 and 6.
 - f. International Day of Pink recognized on Wednesday, April 12. Thank you to our Pink Day committee for providing activities in observance of this day.
 - g. Tornado drill practice was held on Friday, April 14. Students and staff did a great job following this procedure.
 - h. Having a consistent supply of milk continues to be a challenge and we continue to work with Harry's and their suppliers to keep milk on hand for students.
 - i. Grade 4 and 5 swimming at the high school, as part of PE classes, has started.
 - j. Grade 5 and 6 handball has started, with practices over the lunch hour. There will be a tournament on Thursday, April 20.
 - k. Staffing news: Our fulltime music teacher for the fall will be Mr. Leduchowski (Mr. Led). We are welcoming Brittany Collins (currently a half time music teacher with LSSD) as our new half time music teacher. Mrs. Winchar is joining us as a permanent EA and Ms. Ashley Krawchuk is joining us as a part time term EA until the end of the school year.
 - l. April school newsletter was sent to families via email just before students returned from spring break. May's newsletter will be sent out prior to the end of this month
5. **Vice Principal's Report**
 - a. April 19 (7:00-8:30pm) and April 20 (1:00-2:30 pm) ISEE (Interlake Sexual Exploitation Educators) - FREE virtual presentation #KEEPKIDSSAFE
 - i. What parents and caregivers need to know about sexual exploitation and online safety.
 - ii. Our divisional/school social worker, Mr. Wishanski will be doing presentations to grade 4-6 classes regarding Internet safety and appropriateness online. (Dates TBD)
 - b. April 20 – Handball tournament (Grade 5 AM, Grade 6 PM) at Ecole Selkirk Jr. High and Robert Smith School.
 - c. April 22 - Earth Day (Saturday)

- i. Variety of classroom activities and lessons that will be taking place week of April 17-21.
 - ii. Playground clean-up?
- d. April 26 - Secretary/ Admin. assistant day
- e. April 28 - School Dress-up day: "Career Day" (a job or career of your choice)
- f. May is "Math Month"- Mrs. Wachal, Mrs. Neves, Mrs. Korell, and Mr. Armstrong are preparing activities and resources for teachers.
- g. School emergency drill practice. We will have 1 more lockdown drill and 5 fire drills (once the playground dries up). Teachers will spend time reviewing the process for these drills.
- h. May 1-7: Domino's Family Pizza Night Fundraiser
 - i. Promo code to use when ordering during this specific week.
 - ii. Winnipeg, Steinbach, Selkirk, Winkler, and Portage La Prairie Domino's store locations. The fundraiser codes can be used: Online, in-store, or phone orders.
 - iii. Share the code!
- i. May 10 – Grade 3 Divisional Dance Festival at St. Andrews School
- j. May 23 – Divisional Soccer Tournament (Grade 4 AM, Grade 5 PM) at Happy Thought School and East Selkirk Middle School fields.
- k. May 30 (5-7 pm): We are planning our 'Welcome to Kindergarten' event.
 - i. PAC involvement? - share information, promote involvement in PAC, new members?
- l. June 1: The NED Show (**N**ever give up, **E**ncourage others, **D**o your best)
 - i. Growth-mindset and perseverance theme.
 - ii. Full school assembly show- storytelling, magic, humour, and yo-yo tricks.
 - iii. No upfront cost, however, there is an optional yo-yo sale for students that will cover the cost of bringing the show to our school.

6. Hot Lunches

- a. Thank you to all volunteers
- b. Ricky's was late again; 30-40 mins late – some kids didn't receive their lunch until 2:30 – they had moved onto their next class. An apology email was received from Ricky's – they offered us 10% off our next order. Sherry to respond and ask for 10% off this order instead.
- c. Next hot lunch is May 2, Pancakes with Life a Little Sweeter
- d. Freezie day was decided to be hosted by PAC as a treat to the kids as we were given a bit of a refund based on the problems with the last pancake order.
 - i. Lindsay and Paula to look at the calendar and choose a date
 - ii. We will send an email to the parents advising of the intent allowing the opportunity to opt out if parents need

7. Staff Appreciation

- a. Typically provide a lunch for the staff in May/June
- b. Total 57 staff + 6 bus drivers
- c. Action Item: Check out options from Ted from Life a Little Sweeter - Dana
- d. Action Item: Check out options from Mighty Kiwi platter– Sam
- e. Date TBD – Paula and Lindsay to look at the calendar – may switch the even/odd days since Christmas. We served the meal on the odd day so will go with an even day this time.

8. Book Fair

- a. School did well with March book fair. Funds raised went to school Library. PAC volunteers helped.

9. Fundraising

a. *Gramma's Kettle Corn*

- i. Orders due by April 26
- ii. Dana and Corrie to organize orders
- iii. Sherry to upload ad to Facebook page
- iv. Will need volunteers on May 11 (Thursday) for pickup night – need to organize orders during the day then hand out to parents in the evening
- v. Asking the school to send out an email reminder a few days before the orders are due as a reminder

b. *Three6Tea*

- i. Hold off until Christmas for next year to avoid simultaneous fundraisers

10. Library Wall Mural

- a. Presently on hold, Bailee found a couple of local sponsors. Will continue to investigate

11. Grade 6 farewell

- a. Vote to donate \$100 for the farewell. All in favour. Passed.

12. Executive for next school year

- a. Crystal is presently our co-treasurer, we could use another co-treasurer for next year.
- b. Co-Vice chair may also be available next year
- c. Elections to be held in October.

13. Financial Report – *See next page for full statement*

- a. Reporting from our new account from March 2023 onward
- b. In early March of 2023, we discovered our PAC account was accessed fraudulently. We promptly closed the account and opened a new account. Thankfully we had our funds reimbursed by the bank insurance.
- c. Deposits:
 - i. \$49.75 - hot lunch payment from a parent
 - ii. \$24,095.90 – fraud re-imburement from Access Credit Union (ACU) insurance
- d. Withdrawals:
 - i. \$50.00 – Cheques for new ACU account
 - ii. \$160.03 – Reimbursement – Anna H for Hot Lunch distribution bins
 - iii. \$1,505.67 – Harrys Foods for Jan & Feb hot lunches (hot dogs, burgers)
 - iv. \$2.00 – monthly fee for paper copy of our account statement to be mailed to the school for our meetings - ACU

14. New Business – none

15. Meeting Adjourned @ 8:17pm

Next Meeting – May 15, 2023